

Posting Title : Chief Resident Auditor, Multiple Duty Stations, P5
Job Code Title : CHIEF OF SECTION, AUDIT
Department/ Office : Office of Internal Oversight Services
Location : OTHER
Posting Period : 13 July 2016-11 August 2016
Job Opening number : 16-Audit-OIOS-61920-P-OTHER (X)
Staffing Exercise : N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Special Notice

This Job Opening is for roster purposes. The United Nations Secretariat maintains rosters of qualified and available candidates to fill anticipated job openings in peacekeeping operations, special political missions, and other field operations. The purpose of this job opening is to generate a list of qualified candidates for inclusion in the Senior Auditor, P5 roster. All applicants will be notified in writing of the outcome of their application (whether successful or unsuccessful) within 14 days of the conclusion of the process. Successful candidates will be placed on the roster and subsequently will be invited to apply for field mission vacancies open only to roster members. Roster membership does not guarantee selection. Staff members of the United Nations Secretariat must fulfill the lateral move requirements to be eligible to apply for this Job Opening. Staff members are requested to indicate all qualifying lateral moves in their Personal History Profile (PHP) and cover note. Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with established rules and procedures.

Org .Setting And Reporting

This Job Opening is for roster purposes for positions in peacekeeping missions or other field operations in locations such as Central African Republic, Republic of Mali, Democratic Republic of the Congo and Republic of South Sudan. The posts are located in the Internal Audit Division (IAD) of the Office of Internal Oversight Services (OIOS). The Chief Resident Auditors/Senior Auditors report directly to the Director of IAD. Audits/assignments are undertaken in the areas of finance, administration and operations.

Responsibilities

Within delegated authority, the Chief Resident Auditors will be responsible for the following

duties:

- Develops and implements the Resident Audit Office's medium and long-term goals and objectives, and related annual audit and work plans.
- Plans, organizes, directs and coordinates the activities of multiple teams and resources of the Resident Audit Office.
- Defines the broad objectives and scope for each audit/review.
- Provides direction and leadership with respect to all phases of each audit/review with a view to ensuring that OIOS standards are complied with and that audit/review objectives are achieved within budget.
- Reviews working papers and related audit/review communications (e.g. audit reports).
- Provides guidance to audit staff on technical and administrative matters.
- Leads audits/reviews of a sensitive and complex nature.
- Analyses guidelines and standards for internal audit activities in the course of ensuring consistency of approach and adequacy of practice of subordinate auditors.
- Coordinates and recommends improvements in, or reviews proposed changes to, the financial rules of the Organization.
- Monitors the status of audit/review recommendations.
- Liaises with internal audit functions of other United Nations organizations.
- Empowers/challenges staff to assume more responsibility.
- Establishes and maintains a positive relationship with auditees.
- Carries out other tasks as may be assigned by the Director of IAD.

Competencies

Professionalism: Knowledge of auditing standards and practices; knowledge of applicable financial rules and procedures. Ability to identify issues, formulate opinions and present conclusions and recommendations. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed. Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decisions, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings. Leadership: Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing. Judgement/Decision-making: Identifies the key issues in a complex situation, and comes to the heart of the problem quickly; gathers relevant information before making a decision; considers positive and negative impacts of

decisions prior to making them; makes decisions with an eye to the impact on others and on the Organization; proposes a course of action or makes a recommendation based on all available information; checks assumptions against facts; determines the actions proposed will satisfy the expressed and underlying needs for the decision; makes tough decisions when necessary.

Education

Advanced university degree (Master's degree or equivalent degree) in business administration, finance, accounting or a related field is required. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree. Certification as a Certified Public Accountant (CPA), Chartered Accountant (CA), Certified Internal Auditor (CIA), Certified Information Systems Auditor (CISA) or equivalent is desirable.

Work Experience

A minimum of 10 years of progressively responsible professional experience in audit, finance, accounting, administration, statistics, computer science or a related area. Audit management experience is required.

Languages

English and French are the working languages of the United Nations Secretariat. For this post, fluency in English is required. Knowledge of another UN official language is an advantage.

Assessment

Evaluation of qualified candidates may include an assessment exercise, which may be followed by a competency-based interview.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity, including but not limited to, respect for international human rights and humanitarian law. Candidates may be subject to screening against these standards, including but not limited to, whether they have committed or are alleged to have committed criminal offences or violations of international human rights law and international humanitarian law. Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment. Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira. For more detailed guidance, applicants may refer to the At-a-Glance on "The Application Process" and the Instructional Manual for the Applicants, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the inspira account-holder homepage. The screening and evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of

the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications, including but not limited to, their education, work experience, and language skills, according to the instructions provided on inspira. Applicants will be disqualified from consideration if they do not demonstrate in their application that they meet the evaluation criteria of the job opening and the applicable internal legislations of the United Nations. Applicants are solely responsible for providing complete and accurate information at the time of application: no amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application. Job openings advertised on the Careers Portal will be removed at midnight (New York time) on the deadline date.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.